

**SPECIAL ISSUE**

*West Pokot County Gazette Supplement No. 18 (Acts No. 6)*

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REPUBLIC OF KENYA

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**WEST POKOT COUNTY GAZETTE  
SUPPLEMENT**

**ACTS, 2015**

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**NAIROBI, 16th October, 2015**

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ADMINISTRATION ACT, 2015**

**No. 6 of 2015**

*Date of Assent; 12th October, 2015*

*Date of commencement: 16th October, 2015*

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2015

*West Pokot Trade and Markets Administration*

**No. 6**

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**THE WEST POKOT COUNTY TRADE AND  
MARKETS ADMINISTRATION ACT, 2015**

**AN ACT of the County Assembly of West Pokot to provide for the regulation of trade and other business activities; the establishment of the Directorate of Trade; the establishment and management of markets; and for connected purposes.**

**ENACTED** by the County Assembly of West Pokot as follows—

**PART I — PRELIMINARY**

1. This Act may be cited as the West Pokot County Trade and Markets Administration Act, 2015 and shall come into operation upon gazettelement.

Short Title

2. In this Act unless the context otherwise require—

Interpretation

“butcher’s meat” include beef, mutton, veal, lamb, kid or the meat of any other animal slaughtered for the purpose of sale;

“busker” means any person who performs the activity of busking;

“busking” includes any activity of sounding or playing a musical instrument, singing, reciting or performing conjuring, juggling, puppetry, miming, dancing or other entertainment or doing any of those things concurrently;

“casual trader” means a person who attends a particular market with their goods, in the hope that they may be allocated a trading position for that day only, from the vacant positions in the market;

“County executive committee member” means the County executive committee member responsible for matters relating to trade and commerce;

“market operator” means a person who leases or rents or otherwise provides a table, selling space or facility to a person for the purpose of conducting sales of goods at a commercial market;

“defective goods” include goods that—

(a) are in the particular circumstances, unfit for use

or are dangerous; or

- (b) do not comply with a product safety or quality standard;

“directorate” means the directorate of Trade established in section 3;

“marketable commodities ” includes poultry, eggs, fresh meat, fish, ground provisions, vegetables and fruit;

“public market” means a public market established under this Act;

“Regular Trader” means a trader who has been permitted to use a particular trading position on a particular day at a particular market site;

“slaughter-house ” means any premises used in connection with the slaughtering of animals whose meat is intended for human consumption;

“Stall” means any moveable or mobile structure used for the purpose of trading; and

"trade" means carrying on the business of selling goods or services.

## **PART II—DIRECTORATE OF TRADE**

**3. (1)** There is established a Directorate of Trade and Markets.

Directorate of Trade

(2) The directorate shall establish a market committee which shall consist of—

(a) the Market Administrator, who shall be the Chairperson of the Market Committee; and

(b) five persons to be elected by the market traders;

(3) The Market Committee shall discharge the following functions, namely—

(a) to provide assistance in market management;

(b) to supervise sanitation work in the market;

(c) to ensure maintenance of markets; and

(d) to perform such other functions as may be assigned to it by the Directorate of trade.

**4. (1)** The Directorate shall be headed by a Director of

Director of Trade

trade and markets.

(2) The Director shall be appointed by the County Public Service Board on such terms and conditions of service as the County Service Board may determine.

5. The County Public Service Board may appoint such deputies and other officers and assistants as may be necessary for the effective functioning of the Directorate.

Deputy Director and  
other officers

6. The functions of the directorate are to—

Functions and of the  
Directorate

- (a) advise the County executive committee member on all matters affecting the development of county trading relationships with other counties;
- (b) represent, when appropriate and considered necessary by the county executive committee member, the county at meetings, conferences or similar gatherings where matters of trade affecting the county are discussed or considered;
- (c) encourage and assist in the promotion of the county's produce and products, either on its own or in cooperation with any organisation involved in exporting, including exhibiting at trade fairs;
- (d) advice on the Commodities Pricing and Marketing Information within the County;
- (e) facilitate the obtaining of funds for the purpose of trade development and promotion, including discussion and negotiation with donors;
- (f) advise the County executive committee member on all matters affecting the growth and development of industry, commerce and trade in the county;
- (g) advise the County Executive Committee, through the County Executive Member, on the criteria for the development of industry and commerce to be applied in evaluating approvals under any legislation which promotes trade, for the time being in force in the county;
- (h) administer laws relating to fair trading and consumer protection;

- (i) promote the development of small businesses, to disseminate knowledge of sound business and commercial practice to the county;
- (j) undertake research into any aspect of county trade, commerce and industry, including the conducting of surveys, gathering statistics and publishing reports from time to time;
- (k) evaluate investment proposals suitable for funding by the Government or donors; and
- (l) to otherwise act in the promotion of investment in the county.

7. (1) Any officer authorised under this Act shall have the power to inspect any premises or place in which he reasonably believes to be maintained in contravention of the provisions of this act.

Inspection Powers of Officer.

(2) Before starting to inspect or search the premises, an inspector who is not a member of the police force must, if it is practicable to do so identify themselves to an occupier of the premises by producing their identity card for inspection by the occupier.

(4) An officer may, at any reasonable time, enter any place that they believe on reasonable grounds to be a place where goods are being, or have been manufactured, prepared or supplied or that is a place where services are supplied or arranged, and may –

- (a) inspect any goods or partly manufactured goods and make such other inspections as he considers to be necessary;
- (b) take any goods or partly manufactured goods for which he pays a fair price;
- (c) take a sample of anything from which goods are manufactured or produced at that place;
- (d) make inquiries of any person employed at that place or who has responsibility over that place; or
- (e) Inspect and take copies of records required to be kept under this Act or any other law regulating or applying to the business being conducted at that place.



(4) without derogating from any power conferred by sub-section (3), the directorate may require the production of any accounting documents, returns, inventories or other information whether or not relating to the business of any manufacturer or trader if such information is considered necessary for the discharge of any power or function vested in the directorate.

**8.** (1) An officer who divulges confidential information obtained during the course of an investigation conducted under this Act or any other law commits an offence.

Confidential  
Information

(2) This section does not apply to information that is –

- (a) given as evidence in proceedings taken under this Act or any law relating to consumer protection;
- (b) given by the officer as part of a report prepared for the purpose of an investigation; or
- (c) a matter of public record or is otherwise in the public domain.

(3) A person who commits an offence under this section is liable on conviction to a fine not exceeding fifty thousand shillings or to a term of imprisonment not exceeding six months, or to both.

**9.** There shall be within the Directorate such Divisions as may be required for the effective performance of the functions of the Directorate.

Divisions of the  
Directorate

**10.** (1) The directorate shall, within three months after the end of each financial year, or within such longer period as the County executive committee member may in special circumstances allow, cause to be made and transmitted to the County executive committee member a report dealing generally with the activities of the Directorate during the preceding financial year.

Reports.

(2) The Director may from time to time furnish to the County executive committee member a report relating to any particular matter or matters investigated, or being investigated which, in the opinion of the Director, require the special attention of the Governor.

(3) The County Executive Member shall cause a copy

of a report submitted under this section to be laid before the county assembly.

### **PART III—PUBLIC MARKETS**

#### **Section A—Establishment of Market Division**

**11.** There shall be within the Directorate a division of trade to be known as the Market Division. Establishment of Division

**12.** (1) The Division may do all or any of the following matters or things — Powers of Directorate.

- (a) to purchase out of public funds, all such measures, scales and weights, furnishings and appliances as shall be necessary for the public market or slaughterhouse;
- (b) to make or cause to be made and paid for out of public funds all such repairs, alterations, improvements and additions to the public market as the director considers necessary;
- (c) to grant permits for the sale of fish, poultry, wild fowl, eggs, grain, vegetables, fruit and other products of the County, whether natural or manufactured, in the public market; and
- (d) to revoke any licence or permit for improper conduct; or
- (e) for infringement of this Act.

(2) Where an order has been made under subsection 12 (d) revoking any license the directorate shall inform the licensee of that decision in writing within fourteen (14) days.

#### **Section B—Public Markets**

**13.** The directorate, acting solely or in collaboration with other agencies, may establish, maintain, manage and regulate public markets for the sale of marketable commodities and provide all such things as may be necessary for the convenient use of such markets. Establishment and control of markets.

**14.** (1) A person shall not hold any public market for the sale of marketable commodities in any place not being a public market established under this Act, unless licensed by the directorate. Public markets and private markets to be held only in appointed places.

(2) The directorate may grant to any person a licence to establish and use at any place a market for the sale of marketable commodities and such licence may be granted upon such terms and conditions as may be prescribed.

(3) A person who contravenes subsection (1) commits an offence and is liable on conviction to a fine not exceeding one hundred thousand shillings or to a term of imprisonment for not more than six months, or to both.

**15.** (1) The directorate may demand and take from every person—

Power to make charges for use of stalls, etc.

- (a) occupying or using any stall or place in any public market;
- (b) bringing into any such market any marketable commodities or anything which the County executive committee member may permit to be sold therein; or
- (c) using any weighing or measuring instrument provided and kept in any such market, such stallages and charges as may be prescribed.

(2) Stallages and charges payable in respect of any public market or weighing or measuring instruments shall be paid at such times and in such manner as may be prescribed to the Supervisor or their agent to receive the same.

(3) Where a person liable for the payment of any stallage or charge does not pay on demand to a person authorised to receive the payment, the amount due may be recovered as a debt.

(4) For the purpose of recovering any sum due under this section, any action or other proceeding may be brought in the name of the directorate or their agent.

**16.** (1) A regular trader, who wants to carry out any commercial activity from an open-air market must obtain a licence or, in the case of a casual trader, pay such fee as may be prescribed

Regular Trader.

(2) A licence issued under subsection (1) shall not entitle the regular trader to carry out such activity unless, in relation to a specific open-air market, the regular trader has

been given the authorization by the Directorate:

(3) A regular trader shall not possess than one authorization for a post in a market that operates in the same day and time.

(4) (a) A regular trader using a motor vehicle to carry on their commercial activity shall have premises available where to garage the motor vehicle and store their goods.

(b) The address of the premises used for this purpose must be clearly indicated on the application for the issuing of a licence.

(c) Any change in the vehicle or garage must be notified to the Directorate within ten working days after the change occurs.

(d) No application shall be accepted and processed by the Directorate if the address of the garage or any other address for the store where goods are to be stored are not given.

(e) The Directorate shall have the right to inspect such premises and to demand any documentation that proves the ownership of the premises when the application indicates the use of such premises by more than one licensee.

(f) The Directorate may refuse to issue a licence if it decides that such premises are not used as a store or garage by the applicant.

(g) The licence issued by the Directorate must indicate the regular trader as a non-food licence trader or as a food related items licence trader.

(h) In the case that this activity concerns the selling of food items, prior approval by the county public health authorities must be obtained:

Provided that with reference to food related items the Directorate, following a recommendation by the Health Authorities, may order the licensee to sell or not to sell specific items as ordered by the county public health authorities.

(i) Likewise with reference to non-food related items

the Directorate may issue an order to the licensee to restrict the selling of any item that may be causing an infringement of public order.

**17.** (1) A street hawker may carry out their commercial activity from designated place or street by moving from place to place.

Definition of street hawker.

(2) A street hawker may hawk from a vehicle and may carry out their commercial activity by parking their vehicle according to the traffic regulations in any street where they stop to sell till they serve their customers and then after serving their customers move to another place.

**18.** (1) A person who organizes a car boot sale, selling items, in any public or private place must obtain a licence from the Directorate.

Car boot sales.

(2) An application for a licence under this section shall contain the following information the;

- (a) name of the applicant;
- (b) the designated area where the car boot sale will be held;
- (c) date when the car boot sale will be held.

**19.** Selling by busking is permitted and subject to the following conditions:

Buskers.

(a) that an application by any busker who, in any street, produces on site and sells a work of art on site, is filed on the appropriate form with the Directorate;

(b) that the place where the busker stops to sell their goods is at least five metres of walking distance away from the entrance of any commercial premises:

(c) for purpose of sub section (b), a fixed kiosk is considered to be a commercial premises;

(d) that no selling by busking can be performed in the precincts of any hotel or any shopping complex if not by written permission from the management;

(e) that no objects are placed on the pavement; and

(f) that no nuisance or inconvenience is caused to the neighbours or passers by in the street.

**20.** A person who assaults or obstructs an officer, whether a public officer or otherwise, or other person authorized to receive any stallage or charge payable in respect of a public market or any person employed to superintend such market or to keep order therein, while executing their duty, is liable on conviction to a fine of fifty thousand shillings or to imprisonment for a term not exceeding six months, or to both.

Assaulting or obstructing the officer collecting dues.

**21.** A person who in a public market behaves in a disorderly or offensive manner, commits an offence and is liable on conviction to a fine not exceeding fifty thousand shillings or to a term of imprisonment for not exceeding six months, or to both.

Disorderly behavior in public market

**22.** The directorate or other person in charge of any public market or other person authorised may remove from any market any person who behaves in the market in a disorderly or offensive manner or who misconducts himself.

Power of removal or arrest.

**23.** (1) No market operator shall operate a public market to sell or offer for sale prohibited goods.

Prohibited goods.

(2) No trader shall sell or offer for sale prohibited goods at a public market.

(3) This Section does not apply where the goods have been acquired directly from the producer, manufacturer, wholesaler, distributor or retailer of the goods and where the vendor provides to the operator, prior to the sale or offering for sale at a commercial market, proof that the vendor is an authorized sales representative of the producer, manufacturer, wholesaler, distributor or retailer of the goods.

**24.** (1) No trader shall sell or offer for sale at a public market prescribed goods unless information with respect to the goods is maintained by the vendor in accordance with this Section.

Duty to maintain and provide information

(2) A trader shall maintain with respect to the prescribed goods sold or offered for sale by the vendor the information prescribed by regulations for the period prescribed by the regulations.

(3) Before a trader sells or offers for sale prescribed goods at a public market the trader shall provide to the

operator of the public market the information required to be maintained pursuant to subsection (2).

(4) No market operator shall operate a public market at which prescribed goods are sold or offered for sale unless the information required to be maintained by a trader pursuant to this Section has been provided to the operator.

(5) No trader or market operator shall falsify, obliterate or destroy the information required to be maintained pursuant to this Section.

(6) A person who contravenes this section commits an offence and is liable on conviction to a fine not exceeding fifty thousand or imprisonment to a term not exceeding six months.

**25.** A market operator shall maintain the information provided to the operator pursuant to this Act for the period prescribed by regulations.

Duty to maintain information.

**26.** A trader shall, upon request, produce prescribed goods or provide access to prescribed goods to an officer of the directorate.

Access to prescribed goods.

**27.** Where an officer, finds goods at a public market and the officer is satisfied, on reasonable grounds, that the goods are —

Seizure of prescribed goods.

- (a) prohibited goods; and
- (b) not being sold by an authorized sales representative of the producer, manufacturer, wholesaler, distributor or retailer of the goods, the officer may, without laying any information or obtaining any warrant, seize and remove those goods.

### **Section C—Sale of Meat**

**28.** (1) No person shall sell any meat except in a public market or in such shops as are licensed by the directorate in that behalf.

Fresh meat to be sold only in market or licensed premises.

(2) A person who contravenes subsection (1) commits an offence and is liable on conviction to a fine of one hundred thousand shillings or to a term of imprisonment for not more than six months.

(3) The licensing authority may grant to any person a licence to sell meat at any premises other than in a public market, and any such licence shall be granted in respect of such premises and upon payment of such sums and upon such terms and conditions as may be prescribed:

(4) No fees is payable for a licence to sell meat where the premises are licensed as a slaughter-house.

**29.** (1) Any person who sells meat at any stall or place in any public market without having a license commits an offence and is liable on conviction to a fine not exceeding one hundred thousand shillings.

Licence to sell meat.

(2) The licensing authority may grant a licence to any person to sell meat in a public market upon payment of prescribed fees.

**30.** No person should be allowed to sell meat unless he meets the standards provided for in the public health act.

Meat standard

### **Section G—Regulation of Sale of Marketable Commodities and Other Goods**

**31.** (1) Subject to section 32, no person shall sell any marketable commodities in the entrance to any building or on the pavements of any road which is situate within the limits of a prescribed area for the purposes of this section.

Selling marketable commodities and other goods within prescribed areas.

(2) Subject to sub-section (1), no person shall sell any marketable commodities in any part of any public place within the limits of a prescribed area.

(3) A person who contravenes subsection (1) commits an offence and is liable on conviction to a fine not exceeding twenty thousand shillings or to imprisonment for a period not exceeding six (6) months.

**32.** (1) Section 31 does not apply to the carrying of any marketable commodities from place to place for the purpose of sale within a prescribed area.

Certain sales excluded from the operation of section 31

(2) Section 31 does not apply to the sale—

(a) in accordance with the provisions of any law relating to hawkers of any marketable commodities at any building situate within any area prescribed for the purposes of that section;



- (b) of any marketable commodities in any shop or in any public market held for public purposes within any area prescribed for the purposes of that section;
- (c) of any marketable commodities in the entrance to any building situate within any area prescribed for the purposes of that section in any case where the vendor first obtains the permission of the owner or occupier of such building to sell and so conducts their business so as not to cause obstruction to any person lawfully using such road; or
- (d) of any marketable commodities as defined in section 32, in any part of any public place or within any area prescribed for the purposes of section 31, by any person to whom a permit is issued in accordance with section 32 and who sells at the place and in accordance with the terms and conditions specified in the permit issued.

**33.** (1) Every person desirous of being issued a permit authorising the person to sell in any part of a public place or within an area prescribed for the purposes of section 31, any permitted marketable commodities shall make an application to the directorate and must produce evidence to the satisfaction of the directorate as to their good character.

Power to issue permits allowing the sale of goods within prescribed areas.

(2) A permit under subsection (1) must be issued by the licensing authority upon payment of the prescribed fee and is valid for such period as may be specified not exceeding one year from the date of issue:

(3) Before issuing any permit mentioned in subsection (1) the directorate shall cause the particular part of the public place to which it is proposed that the permit shall on issue relate to be defined by lines painted on the ground or by studs embedded in the ground or in such other manner as he thinks fit and a number or letter to be marked within such place in such manner as he thinks fit.

(4) Every person to whom a permit is issued under subsection (2) must display the permit in a conspicuous

place and produce their permit when required so to do by the directorate or any officer authorised by the directorate.

(5) An applicant for a permit mentioned in subsection (1) who is dissatisfied by a refusal of the directorate to grant the permit may appeal to the Magistrates Court.

### **Section H—Miscellaneous**

**34.** A county public medical officer or other competent officer of the County Health Directorate shall carry out all inspections of animals and articles of food at the public market in accordance with regulations made under this Act.

Officers of Health Directorate to carry out inspection.

**35.** (1) Several stalls or blocks in the portion of a public market used for the sale of meat may be leased by the directorate to a person for a period not exceeding five years at any one time;

Renting of stalls for sale of meat

(2) Subject to subsection (1)—

- (a) no person shall be permitted to lease more than one stall or block at the same time; or
- (b) no lessee of any stall or block shall assign the lease to any other person or permit the use of any stall or block by any other person without the written permission of the Licensing authority.

(2) The County Executive Member may by notice in writing revoke any lease granted by the Licensing Authority subsection (1).

**36.** The directorate shall —

Duties of directorate.

- (a) inspect all butcher's meat, fish, vegetables and all other articles of food offered for sale in the public market and, if in their opinion the same are unfit for human consumption, immediately report the fact to the director and seize the same pending any action under the provisions of the County Public Health law;
- (b) recover all rates and other moneys to be payable under this Act;
- (c) keep a detailed cash account book in which entries are made of all moneys received by the

directorates under this Act showing; and

(d) generally to carry out and enforce this Act.

**37.** A person who —

Offences.

(a) sells in the public market, any butcher's meat without a licence;

(b) sells any article in the public market, otherwise than in accordance with this Act;

(c) within the county sells, exposes or offers for sale any butcher's meat except in a shop for which a licence has been so granted;

(d) obstructs or opposes any office in the execution of their duty under this Act or; or

(e) creates or causes any disturbance in the public market or at or near the same during the hours when the same is open, or disturbs the quiet and good order of the same by offering any article for sale in a loud voice to attract customers or by shouting, singing, smoking or screaming therein, or in any other manner, commits an offence.

**38.** All penalties imposed by this Act are recoverable in a summary manner and any person committing an offence against this Act commits an offence and is liable on conviction to a fine not exceeding one hundred thousand shillings.

General Penalty.

**39.** All markets established under, or before the coming into operation of this Act are deemed to have been established under this Act, and all rules and byelaws made under the Local Government Authority Act and in force at the time of the commencement of this Act shall be deemed to have been made under this Act and shall remain in force until other provisions are made in accordance with this Act.

Saving.

**40.** The County executive committee member may make regulations—

Regulations

(a) regulating the use of markets and market buildings;

(b) prescribing, and regulating the pattern, description and use of, weighing or measuring

instruments to be used by persons selling marketable commodities in any market ;

- (c) preventing nuisances and obstructions in markets and for maintaining cleanliness therein and on the approaches thereto;
- (d) prescribing the goods that may be sold in any market;
- (e) fixing, regulating and collecting stallages or charges and the payment and collection in any public market;
- (f) for the inspection and examination of marketable commodities sold or offered for sale in any market;
- (g) fixing the days and hours during each day on which any market may be opened;
- (h) for preventing the sale and purchase of marketable commodities in any market on any day or at any times except as fixed;
- (i) prescribing the conditions subject to which the several stalls or places in any public market may be held, occupied or used by persons having or using the same;
- (j) imposing on any person having or using any stall or place in any market the duty of taking steps and using such means for protecting from contamination any articles of food offered or exposed for sale in any market;
- (k) for maintaining order and preventing disturbances in a public market;
- (l) for excluding or removing from public markets any person suffering from any infectious or contagious disease; and
- (m) for prescribing any area within which section 31 shall, subject to section 32, apply.

**SCHEDULE 1—WEST POKOT COUNTY EXISTING MARKETS****A. SIYOI WARD**

- 1) Siyoi
- 2) Kaibos
- 3) Talau
- 4) Paraywa
- 5) Keringet

**B. MNAGEI WARD**

- 1) Makutano
- 2) Kishaunet
- 3) Murkwijit
- 4) Keringet
- 5) Cheptuya

**C. RIWO WARD**

- 1) Lokna
- 2) Loywokor
- 3) Kitalakapel
- 4) Kongelai
- 5) Kanyarkwat
- 6) Serowo

**D. SOOK WARD**

- 1) Tamugh
- 2) Chepnyal
- 3) Embogh

**E. ENDUGH WARD**

- 1) Kotit
- 2) Kolokou
- 3) Kriich

**F. ALALE WARD**

- 1) Amakuriat
- 2) Nasal
- 3) Lengorok

- 4) Apuke

**G. SUAM WARD**

- 1) Kacheliba
- 2) Kanyerus
- 3) Nakuyen

**H. KIWAWA WARD**

- 1) Kamla
- 2) Kases
- 3) Chelopoi

**I. KODICH WARD**

- 1) Kodich
- 2) Orolwo
- 3) Nakwijit
- 4) Karameri

**J. KAPCHOK**

- 1) Konyao
- 2) Ngotut
- 3) Losam
- 4) Mading

**K. KASEI WARD**

- 1) Kamketo
- 2) Kangoletian
- 3) Chepkondol
- 4) Kasei
- 5) Krokou
- 6) Kasaka

**L. CHEPARERIA WARD**

- 1) Chepareria
- 2) Chepkopegh
- 3) Chepkorniswo
- 4) Kamaua

5) Tukumo

2) Lomut

**M. KAPENGURIA WARD**

1) Pendera

**T. MASOL WARD**

2) Emboasis

1) Akiriamet

**N. BATEI WARD**

2) Takaywa

1) Ortum

3) Nyangaita

2) Parua

4) Tikit

3) Kapchemogen

5) Amoler

4) Sebit

**O. TAPACH WARD**

1) Sekution

2) Nyerkulian

3) Tapach

4) Kamelei

5) Sina

**P. LELAN WARD**

1) Chepkono

2) Kabichbich

3) Kapsait

4) Kapsangar

5) Porowo

6) Emboghat

**Q. SEKER WARD**

1) Chepkondol

2) Sengelel

3) Orwa

**R. WEIWEI WARD**

1) Sigor

2) Tamkal

3) Kokwotendwo

**S. LOMUT WARD**

1) Chesezon